



SINGAPORE CANOE FEDERATION

3 Stadium Drive #01-33 NSA Office Singapore 397630

+65 6344 6337 | info@scf.org.sg | www.scf.org.sg

SINGAPORE CANOE FEDERATION Annual Report for Year Ended 31 March 2020

Singapore Canoe Federation (SCF or the “Federation”) was registered as a society in 1971 with a Constitution as its governing instrument. In 2011, SCF was registered as a charity under the Charities Act (Chapter 37) and has been accorded IPC (Institution of Public Character) status from 7 March 2017 to 31 March 2021. SCF is committed to a high standard of corporate governance. The Executive Committee (EC) recognises the importance of good governance in providing greater transparency to the Federation’s operations, as well as being critical to the effective performance of the Federation.

Unique Entity Number (UEN) : S71SS0035C

Institution of a Public Character (IPC) : IPC 000508

Registered Address : 3 Stadium Drive #01-33 NSA Office
Singapore 397630

The members of the Singapore Canoe Federation Committee in office at the date of this report are:

Name	Designation	Date of Appointment	Occupation/ Company
Mr Yip Kwan Guan	President	8 July 2017 and re-elected on 17 August 2019	Senior Teacher, Jurong West Secondary School
Dr Zason Chian Lit Khoo	Vice-President	8 July 2017 and re-elected on 17 August 2019	Deputy Head, Senior Lecturer National Institute of Education, Nanyang Technological University
Mr Sean Chan Sik Lung	Vice-President	8 July 2017 and re-elected on 17 August 2019	Head of Regulation and Risk Management, Keppel Infrastructure Holdings Pte Ltd
Mr Vincent Wong Heng Choy	Vice-President	8 July 2017 and re-elected on 17 August 2019	Senior Lecturer, Republic Polytechnic
Mr Francis Ng Yong Kiat	Vice-President	17 August 2019	Deputy Chief Prosecutor, Attorney-General’s Chambers
Mr Henry Sim	Honorary Secretary	8 July 2017 and re-elected on 17 August 2019	Senior Technician, Tuas Power Generation Pte Ltd
Ms Qiu Yunru	Assistant Honorary Secretary	8 July 2017 and re-elected on 17 August 2019	Principal Advisor - People and Professional Services, Rio Tinto Singapore Pte Ltd
Mr Richard Lee Cheow Lien	Honorary Treasurer	8 July 2017 as Assistant Honorary Treasurer 17 August 2019 as Honorary Treasurer	Executive Director, System Integration & Technology Pte Ltd
Ms Yeung Xintian	Assistant Honorary Treasurer	8 July 2017 as Honorary Treasurer 17 August 2019 as Assistant Honorary Treasurer	Director, Business Development, Doctor Anywhere Pte Ltd

Banker : DBS Bank

Auditor : KLP LLP (f.k.a. Kong, Lim & Partners LLP)



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Other Advisor(s) : 1. Mr Desmond Lee Ti-Seng (Advisor)
Minister for National Development & Minister-in-charge of Social Services Integration
2. Ms Sun Xueling (Advisor)
Minister of State, Ministry of Education & Ministry of Social and Family Development

1. OBJECTIVES

The objectives of the Singapore Canoe Federation (SCF) are:

To promote the opportunity for public participation in a full range of canoeing activities in Singapore with high standards of safety. Among other things, the SCF aspires to:

- Nurture and prepare its elite and potential elite athletes to medal at the SEA Games, Asian Games and other regional/international competitions.
- Uphold high standards of sportsmanship.
- Champion the development and enjoyment by the public of all canoeing disciplines in Singapore.
- Develop and promote Singapore as a venue of choice for regional/international canoeing championships/ events.

2. MEMBERSHIP

As at 31 March 2020, there were a total of 41 affiliates, including 28 Ordinary Members and 13 Associate Members.

Ordinary Member		Corporate Associate Member	
1	German Alumni	1	A Lumi Pte Ltd
2	Hwa Chong Alumni Association	2	Camelot Pte Ltd
3	Hwa Chong JC Alumni	3	Innotrek Pte Ltd
4	Invictus Canoe Kayak Sprint Club	4	Kanoe Sports Pte Ltd
5	Lightning Kayaking Club	5	MOE18- National School Games Office
6	Mountbatten Constituency Sports Club	6	Paddlers Gateway
7	Nanyang Polytechnic	7	SeaOPS Ltd
8	Nanyang Technological University	8	SP Alumni
9	National Cadet Corps	9	Sportshub Pte Ltd
10	National University of Singapore	10	Tropical Fiberglass Co.
11	Ngee Ann Polytechnic	11	X-current Pte Ltd
12	NUS Alumni Canoeing Team	12	X'treme Kayaking
13	Outward Bound Singapore c/o National Youth Council	13	XSNA Pte Ltd
14	People's Association PAssion WaVe		
15	PUB Recreation Club		
16	Republic Polytechnic		
17	Sea Hawk Sports Club		
18	Singapore Civil Defence Force		
19	Singapore Institute of Management Pte Ltd		
20	Singapore Institute of Technology		
21	Singapore Management University		
22	Singapore Paddle Club		
23	Singapore Polytechnic		
24	Singapore University of Social Sciences		
25	Tampines North Community Sports Club		
26	Temasek Polytechnic		
27	The Boy's Brigade in Singapore		
28	Waterways Watch Society		



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3. REVIEW AND INTRODUCTION OF POLICIES

During the course of the year, the Federation developed and introduced or revised the following policies:

- a. Constitution of Singapore Canoe Federation (2019 Version)
- b. Flexible Work Arrangement Guide (Version 1)
- c. Safe Sport Commitment (Version 1)
- d. Whistle Blowing Policy (Version 1)

4. REVIEW OF FINANCIAL STATE AND EXPLANATION OF MAJOR FINANCIAL TRANSACTIONS

4.1. Funding Sources

The Federation's source of funding includes boat storage fees, course fees, event registration fees, sponsorship, membership fees, government grants and donations.

4.2. Financial Highlight

- a. During the year, the Federation recorded expenditure of \$2,547,429. The total income was \$2,736,927, which included grants received from Sport Singapore of \$1,599,870 and the remaining was the operating income of \$1,137,057. The net income was \$189,498.
- b. The Secretariat ensured that funds were utilised for its intended purposes and half-yearly reports were provided to Sport Singapore.
- c. KLP LLP was responsible for auditing SCF's account for Financial Year 2019/2020. As at 31 March 2020, the Federation was in a favourable position with accumulated funds totalling \$1,024,083.
- d. Statement of accounts for the financial year ended 31 March 2020 is attached – Appendix C

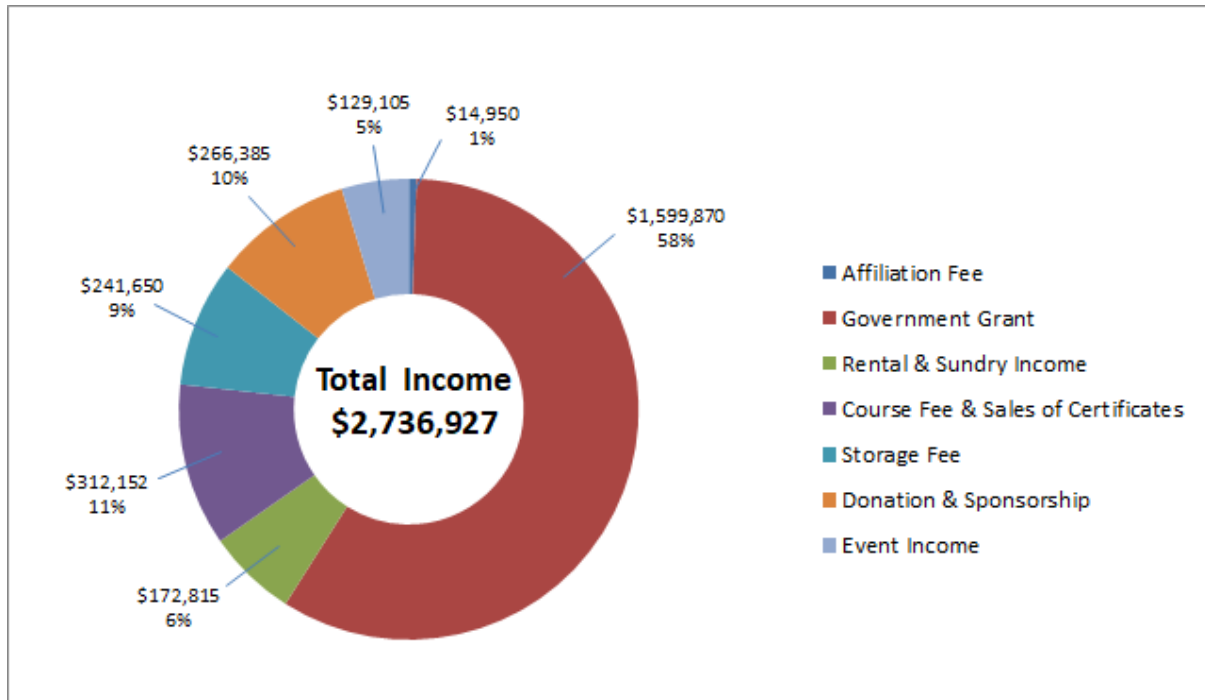


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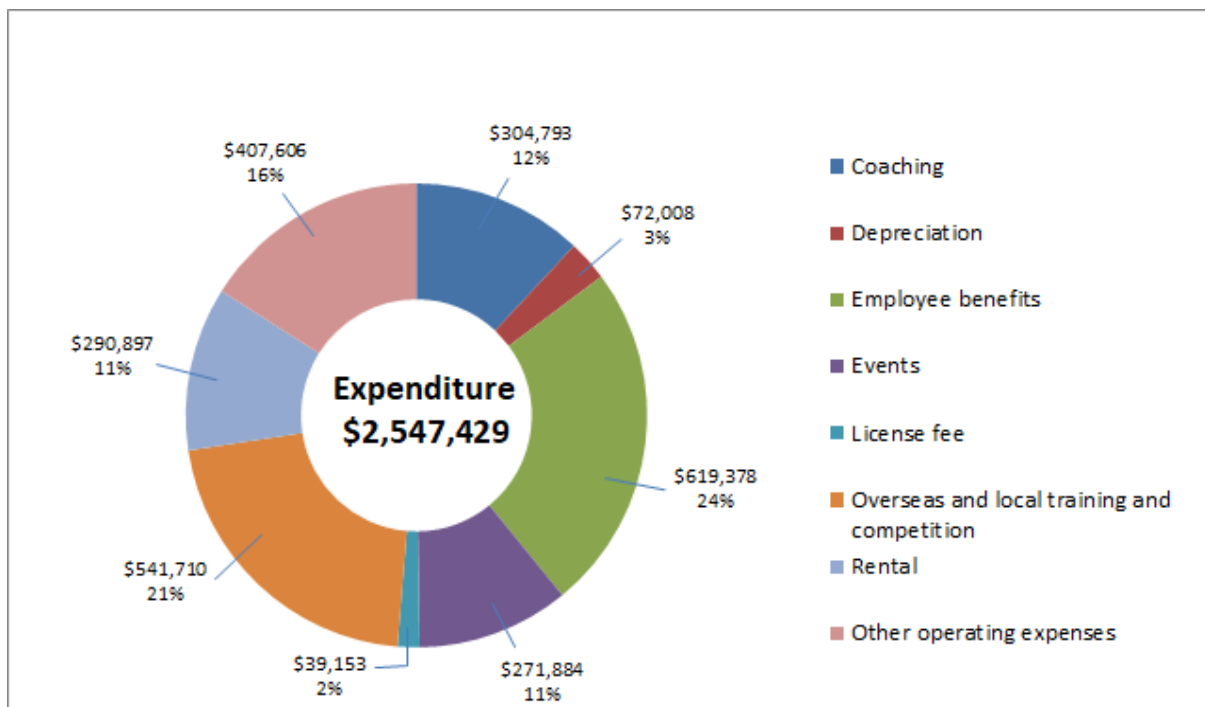
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Financial Year 2019/2020 Total Income



Financial Year 2019/2020 Expenditure





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4.3 Reserves Policy

	2020	2019
Unrestricted Funds (Reserves)	\$1,024,083	\$835,797
Annual Operating Expenditure	\$2,547,429	\$2,598,307
Ratio of Reserves to Annual Operating Expenditure	0.4020	0.3217

The reserves of the Federation provide financial stability and the means for the development of the Federation's activities. The Executive Committee reviews the level of reserves regularly for the Federation's continuing obligations.

5. MANAGEMENT AND AVOIDANCE OF CONFLICTS OF INTEREST

The Executive Committee ("EC") and staff are expected to avoid actual and perceived conflicts of interest. The EC and staff must disclose any outside activities, financial interest or relationship that may pose a real, potential or perceived conflict of interest. Disclosures are to be made to the Committee, with the required approval obtained before accepting any position as an officer or director of an outside business. Where a conflict of interest arises, the Committee will evaluate whether any potential conflict of interest will affect the continuing independence of the EC and whether it is appropriate for the EC to continue to remain in the Committee.

To be effective, declarations of interests are conducted annually in written form. Updates to declarations are made during the year as and when they occur. During the financial year, no paid staff of the Federation was related to any member of the EC.

6. WHISTLEBLOWING

A whistleblowing policy is put in place to provide a framework to address concerns about possible wrong-doings or improprieties in financial or other matters, and to nurture a culture of integrity and transparency within the Federation.



REVIEW OF ACTIVITIES

7. Executive Committee Meetings

A total of five (5) Executive Committee meetings were held during the financial year. The following sets out the individual Executive Committee's attendance at the meetings:

Name	Designation	Date of Executive Committee Meeting					Total Meetings Attended	Total Meetings Not Attended
		5 May 2019	7 Feb 2019	7 Nov 2019	6 Feb 2020	5 Mar 2020		
Mr Yip Kwan Guan	President	√	√	√	√	√	5	0
Dr Zason Chian Lit Khoon	Vice-President	√	√	√	√	√	5	0
Mr Sean Chan Sik Lung	Vice-President	X	X	X	√	√	2	3
Mr Vincent Wong Heng Choy	Vice-President	√	√	√	√	√	5	0
Mr Francis Ng Yong Kiat	Vice-President (Appointed on 17 August 2019)			√	X	√	2	1
Mr Henry Sim	Honorary Secretary	√	√	√	√	√	5	0
Ms Qiu Yunru	Assistant Honorary Secretary	√	√	√	√	X	4	1
Mr Richard Lee Chew Lien	Honorary Treasurer	X	√	√	X	X	2	3
Ms Yeung Xintian	Assistant Honorary Treasurer	X	X	X	X	X	0	5

8. Annual General Meeting 2019

The SCF Annual General Meeting was held on 17 August 2019, the appointment of the office bearers of the 2019-2021 Council of the SCF, constituted under Article IX of the Constitution of the SCF:

Mr Yip Kwan Guan (National Cadet Corps)	President
Dr Zason Chian Lit Khoon (Hwa Chong Junior College Alumni)	Vice President
Mr Sean Chan Sik Lung (Singapore Polytechnic)	Vice President
Mr Vincent Wong (Republic Polytechnic)	Vice President
Mr Francis Ng (Lightning Kayaking Club)	Vice President
Mr Henry Sim (Singapore Civil Defence Force)	Honorary Secretary
Ms Qiu Yunru (Lightning Kayaking Club)	Assistant Honorary Secretary
Mr Richard Lee (Tampines North Community Sports Club)	Honorary Treasurer



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Ms Yeung Xintian (National University of Singapore Alumni)	Assistant Honorary Treasurer
Mr Tony Tan (The Boys' Brigade in Singapore)	Elected Affiliate
Mr Low Sung Sheng (People's Association PAssion WaVe)	Elected Affiliate
Mr Kim Yong Kang (Outward Bound Singapore)	Elected Affiliate
Mr Wilson Quah (Sea Hawk Sports Club)	Elected Affiliate

9. Singapore Canoe Federation Events/Competitions 1 Apr 2019 – 31 Mar 2020

9.1 Events for the Year of 2019

I. National Canoe Sprint and Paracanoe Championships					
Date	Venue	No. Participants	No. Volunteers	Finance	Guest-of-Honour
20 - 21 April 2019 (Sat - Sun)	MacRitchie Reservoir	319	54	Revenue = \$ 9,865.00 Expenses = \$ 8,444.10 Profit = \$ 1,420.90	1. Mr Yip Kwan Guan 2. Mr. Richard Lee
Conclusion	<ul style="list-style-type: none"> Successful event despite the delay in race schedule due to CAT1 alert at 9.30am on Day 1 as lunch break was shortened to catch up on the second half of the day. No major problem faced 38 event categories from 8:00am to 6:00pm daily Reported and treated 3 minor injuries with no major casualties 				
II. GetActive! Singapore Pesta Sukan 2019 Canoe Polo Championships					
Date	Venue	No. Participants	No. Volunteers	Finance	Guest-of-Honour
27, 28 July, 3, 4 August 2019 (Sat - Sun)	Toa Payoh Swimming Complex	339	60	Revenue = \$ 5,900.00 Expenses = \$ 6,000.58 Profit = \$ - 100.58	Mr Yip Kwan Guan
Conclusion	<ul style="list-style-type: none"> Overall smooth event with high participation rate Consider having more playing area, and include public with public try-outs to boost interest in the sport 				
III. GetActive! Singapore Pesta Sukan 2019 Canoe Sprint, SUP & Paracanoe Race					
Date	Venue	No. Participants	No. Volunteers	Finance	Guest-of-Honour
27 - 28 July 2019 (Sat - Sun)	MacRitchie Reservoir	320	54	Revenue = \$ 6,470.00 Expenses = \$ 3,243.45 Profit = \$ 3,226.55	1. Mr Yip Kwan Guan 2. Mr Francis Ng 3. Mr Wilfred James



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Conclusion	<ul style="list-style-type: none"> • Successful event with no delays • No major problem faced • 79 event categories across two days • 320 participants • No casualties nor injuries reported 				
IV. Pol-ITE Canoe Sprint Championships					
Date	Venue	No. Participants	No. Volunteers	Finance	Guest-of-Honour
2 November 2019 (Sat)	MacRitchie Reservoir	198	43	Revenue = \$ 14,820.00 Expenses = \$ 5,933.21 Profit = \$ 8,886.79	-
Conclusion	<ul style="list-style-type: none"> • Successful event with no delays • No major problem faced • 47 event categories • 320 participants • No casualties nor injuries reported 				

9.2 Events for the Year of 2020

I. Singapore Canoe Marathon					
Date	Venue	No. of Participants	No. of Manpower	Finance	Guest-of-Honour
19 th January 2020 (Sun)	Water Sports Centre, Singapore Sports Hub, Marina Reservoir	771	150	Revenue = \$46,660.00 Expenses = \$47,037.31 Loss = \$377.31	1. Mr Baey Yam Keng SCF Advisor: 2. Mr Desmond Lee 3. Ms Sun Xueling
Conclusion	<ul style="list-style-type: none"> • Overall successful event that did not require any activation of rain contingency plan • No major problem faced • 64 event categories from 8:00am to 6:00pm 				

9.3. Other Activities

9.3.1. Hungarian Sports Week

On 18 April 2019, our advisor Mr Desmond Lee and H.E. Dr. István Szerdahelyi, Ambassador of Hungary to Singapore, graced the Opening Ceremony of the Hungarian Sports Week. A series of events were organised like the sport exhibition, Teqball session and Hungarian cooking competition which was collaborated with SSI Sports Nutrition team.



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9.3.2. 2019 SEA Games

Our Team Singapore athletes headed for the 2019 Southeast Asian (SEA) Games in Subic Bay, Philippines. The races were postponed to 6 December 2019 due to Typhoon Kammuri in the Philippines. Our advisor, Minister Desmond Lee went to Subic Bay from 4 December 2019 to 5 December 2019 to support our athletes at the 2019 SEA Games. Mr Tan Chuan-Jin, Speaker of Parliament and Mr Baey Yam Keng, Senior Parliamentary Secretary, Ministry of Transport & Ministry of Culture, Community and Youth also visited the competition venue to meet and support the team.

9.3.3. Asian Canoe Confederation (ACC) Congress

The Asian Canoe Confederation (ACC) Congress was held on 17 December 2019 in Pattaya, Thailand. SCF's President, Mr Yip Kwan Guan, and Vice-President, Dr Zason Chian, represented Singapore at the Congress. SCF's Vice-President, Mr Chan Sik Lung, Sean, and Honorary Secretary, Mr Henry Sim, represented ACC at the Congress as the Standing Committee Chair for Canoe Polo and Treasurer respectively. We are proud to announce that Singapore won the bid for the 2021 Asian Canoe Polo Championships.

9.3.4. Marina Reservoir Waterway Clean-up

The Canoe Sprint athletes and coaches completed the waterway clean-up at Marina Reservoir on 22 January 2020.

9.3.5. Singapore Canoe Federation 2020 Events

Due to the COVID-19 situation, the 2020 Singapore Junior Canoe Sprint Championships that is usually scheduled in March every year was postponed till further notice.

10. FUNDRAISING EVENT

There was no fund-raising event held by the SCF during the financial year from 1 April 2019 to 31 March 2020.



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11. WATER CENTRE OPERATIONS

11.1. Paddle Lodge at MacRitchie Reservoir

- a. Improvements in Paddle Lodge at MacRitchie Reservoir:
 - Repainting the front of Paddle Lodge and the installation of awning.
- b. Inspection of boat shed for fire hazard and inventory check of boats were conducted. Quantity of registered boats in MacRitchie Reservoir as of 31 March 2020 – 993.
- c. Obtained PUB's approval of beyond daylight training for Canoe Sprint National Athletes.

11.2. Paddle Lodge at Pandan Reservoir

- a. Improvement in Paddle Lodge at Pandan Reservoir:
 - Installation of boat rack for Canoe Polo National Team equipment.
- b. Inspection of boat shed for fire hazard/rack condition and inventory check of boats were conducted. Quantity of registered boats in Pandan Reservoir as of 31 March 2020 – 144.
- c. Obtained PUB's approval on night training during weekdays for Canoe Polo National Team Athletes.

11.3. Kallang Water Sports Centre (KWSC)

- a. Inspection of boat shed for fire hazard/rack condition and inventory check of boats were conducted. Quantity of registered boats in Marina Reservoir as of 31 March 2020 – 1140.

12. CANOE SPORT

12.1. Breakdown of the number of participants who attended the course in Singapore:

a. Number of Certified Coaches (1 April 2019 to 31 March 2020)

KRL 1	KRL 2	KRL 3	KRL 4	KRL 5
32	2	6	0	0

b. Number of Certified Kayakers (1 April 2019 to 31 March 2020)

1 Star	2 Star	3 Star	4 Star	5 Star
5,151	505	35	22	0



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c. Number of Kayaking Orientation Programmes (1 April 2019 to 31 March 2020)

Total number of Kayaking Orientation Programmes	Total number of participants
53	1,950

12.2. Playboat Workshop

There was a great turnout for the Playboat Workshop, held on 19 October 2019 at Republic Polytechnic. Participants had an exciting playboating experience, where they were introduced to bowstall, double pump, and more.

13. CANOE SPRINT

13.1 Team Composition - Kayak

Coaches	Squad	Men	Women	Sub - Total
Balazs Babella Denes Szaszak (Part-time) Bill Lee Wei Liang Agnes Szabo Lucas Teo (Part-time)	spexScholars	1	2	3
	Senior	3	2	5
	Development	8	6	14
	U18s	2	4	6
	U17s	6	2	8
	U16s	9	7	16
	U15s	16	10	26
Total		45	33	78

13.2 Team Composition - Canadian Canoe

Coach	Squad	Men	Women	Sub - Total
Gyorgy Lentuloy	Development	3	2	5
	U23	4	1	5
Total		7	3	10



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13.3 Overseas Competitions and Training Camps

S/N	EVENT	MONTH/YEAR	SQUAD	REMARKS
1	Asia Pacific Sprint Cup (New Zealand)	May 2019	Kayak Junior	2 Silver Medals 1 Bronze Medal
2	ICF Canoe Sprint World Cup 1 & World Cup 2 (Poland & Germany)	May 2019	spexScholars Kayak Senior	-
3	SouthEast Asian Canoe Sprint Championships (Thailand)	June 2019	Kayak Senior Kayak Junior Canoe	3 Gold Medal 5 Silver Medals 8 Bronze Medals
4	Pre-World Championships Training Camp (Denmark & Hungary)	July 2019	spexScholars Kayak Senior	-
5	ICF Canoe Sprint World Championships (Hungary)	August 2019	spexScholars Kayak Senior Canoe	1 x Final B 1 x Final C
6	ICF Canoe Marathon World & Asian Championships (China)	October 2019	Kayak Junior	3 Bronze Medals (Asian Category)
7	Training Camp (Australia)	October 2019 November 2019	spexScholars Kayak Senior	-
8	Training Camp (Australia)	November 2019	spexScholars Kayak Senior	-
9	Canoe Sprint Grand Prix (Australia)	December 2019	spexScholars Kayak Senior	2 x Final A 2 x Final B
10	SEA Games (Philippines)	December 2019	Kayak Canoe	2 x Finalists
11	Pre-ACC Training Camp	January 2020 February 2020	spexScholars	-

13.4 Singapore National Selection Race and Time Trials

- a. The 2019 December National Canoe Sprint Selections Time Trial was held from 18 to 20 December 2019 at Marina Reservoir.
- b. The Canoe Sprint National Squads Time Trial was held from 14 to 15 March 2020 at Marina Reservoir. The Time Trial was also the selection race for Asian Canoe Sprint Championships (Open Categories) and Asia Pacific Sprint Regatta (Juniors).



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13.5 Coaching Development

- a. The Federation's first SG-Coach Level 1 Full-Integrated Canoe-Sprint Course was conducted between 26 October to 15 December 2019. The course was endorsed by SportSG and conducted by Dr Zason Chian, Dr Cheryl Tay, Ms Annabelle Ng and SCF's national coaches. 9 participants completed and received an integrated canoe sprint coaching certification for both theory and technical aspects of the level 1 syllabus.
- b. National Head Coach – Babella Balazs conducted 2 sharing sessions with KIAK Coaches.

13.6 Awards

- a. National Development Coach for Kayak Sprint - Bill Lee was awarded with the Singapore Coach Medallion in the High Performance Coach Category at CoachSG Conference 2019 on 14 October 2019 at Republic Polytechnic.
- b. National Junior Development Kayak Sprint Team Athlete – Teo Zhan Rong was crowned the Athlete of the Month (July 2019).
- c. National Senior Kayak Sprint Team Athlete - Mervyn Toh Yingjie was a recipient of the Meritorious Award (Individual) at the Singapore Sports Awards 2019.

13.7 Fleet of Boats Renewal

- a. The Federation purchased 9 x K1s for the Development and Junior Team, and 8 x K1s for KIAK.

14. KID-IN-A-KAYAK PROGRAMME

The Kid-In-A-Kayak (KIAK) programme generated a revenue of \$109,507 for the financial year from 1 April 2019 to 31 March 2020, the total expenses were \$97,191, which resulted in an income of \$12,136.

15. CANOE POLO

15.1. Team Composition

Coaches	Squad	Men	Women	Sub - Total
Poh Tai Cong Li Xingfu	Seniors	0	12	12
	U21s			5
Total				



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15.2. National Team Training

The last training session for the national team was on 29 March 2020, and training has been suspended since then due to the COVID-19 situation.

15.3. Carding for Canoe Polo Athletes

All Canoe Polo athletes nominated for carding have obtained BT4 (basic carding). The athletes are:

Senior Men	Senior Women
Liew Wei Zheng	Leow Fang Hui
Aloysius Loh Chin Yee	Tan Li Ling
Lim Congyu Benjamin	Lim Jia Yi
Huang Jing Quan	Marissa Yeo Le Ping
Tan Hong Gay	Lisa Marie Joy
Boon Kailun	Teo Yu Qi Patricia
Quak Zhihao	Ong Shu Wen
Gervin Eng Ding Wen	Ng Hui Xuan

15.4. 2019 Asian Canoe Polo Championships

- a. The 2019 Asian Canoe Polo Championships was held from 24 October 2019 to 27 October 2019 at Deqing County, Huzhou City, Zhejiang Province, China.
- b. The positions achieved are as follows:
 - Senior Canoe Polo Men Team 5/9 position
 - Senior Canoe Polo Women Team 1/6 position
 - U21 Canoe Polo Men Team 5/7 position

16. PARA-CANOE

16.1. Inclusive Sports Festival

SCF was extremely proud to be involved in the Inclusive Sports Festival (ISF) 2019 on 3 August 2019, at Our Tampines Hub Swimming Complex. The event provided the opportunity for persons with disabilities to learn and experience recreational canoeing.



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16.2. ActiveSG Yes! I Can Canoe

The joint programme with SportCares has been approved, and it is termed as the Yes! I Can Canoe programme. The programme is a learn-to-play programme engaging persons with disabilities to experience recreational canoeing. The pilot programme was held from 16 October 2019 to 13 November 2019 in collaboration with Rainbow Centre Yishun Park. A total of 18 students took part in this programme.

The Yes! I Can Canoe programme was scheduled to resume on 11 February 2020. However, due to the COVID-19 situation, the programme has been put on hold until further notice. As of end March 2020, there have been no updates from Rainbow Centre Yishun Park.

Currently, the Saturday's paracanoe programme has 20 students. The programme is now being conducted virtually via Zoom, where students will perform exercises at home under the coaches' supervision. The grant for FY2020 is currently under consideration by SportCares.

17. TECHNICAL OFFICIALS

17.1. 2019 SEA Games, Philippines

Two Canoe Sprint International Technical Officials, Patrick Fong Whye Chong and Priscilla Siew Liteng, represented Singapore as Canoe Sprint International Technical Officials for the 2019 SEA Games.

17.2. 2019 Asian Canoe Polo Championships, Deqing, China

Two Canoe Polo International Technical Officials, Chad Ong Pei Fern and Evan Kong Wei Shuo, represented Singapore as referees in the 2019 Asian Canoe Polo Championships.

17.3. 2019 Asian Canoe Sprint Championships

Ismail Bin Mohamed Tahir represented Singapore in the 2019 Asian Canoe Sprint Championships in Dongqian Lake, Ningbo, China.



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18. MARKETING COMMUNICATION AND SPONSORSHIP

18.1. Sponsorship

For Singapore Canoe Marathon 2020 which was held on 19th January 2020, the Marketing team secured a total of 11 sponsors. The total sponsorship value-in-kind was \$69,987.60.

Event Sponsorship In Kind
\$10,001 to \$50,000
Compress Sport
\$5,000 to \$10,000
Kanoe Sports
Sports + Travel Singapore
Marigold HL
\$1,000 to \$5,000
DKSH South East Asia Pte Ltd
National Youth Council
Hisamitsu Pharmaceutical Co.,Inc
Suneast Pte Ltd
Auric Pacific Group Ltd

18.2. Social Media

- For social media, 2-3 posts are published every month - for example, posts for national events, recreational activities and updates on National Teams are published.
- To date, we have 3,851 likes on our Facebook page and 1,532 followers on our Instagram page.

19. STAFFING

The secretariat of Singapore Canoe Federation is headed by Chloe Goh, the General Manager, who was appointed on 1 June 2018.

As at 31 March 2020, SCF had a staff strength of 15 full-time employees.



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Secretariat

Name	Designation
Ms Chloe Goh	General Manager
Ms Elaine Ong	Human Resource & Finance Officer
Mr Bryce Goh	Water Activities Management Bodies Executive
Ms Amelia Chia	Events Executive
Ms Lyu JunLan	Operations Executive
Mr Goh Eng Soon	Senior Programme Executive
Ms Teo Ling Xuan	Marketing and Business Development Executive
Ms Ng Jing Hui	High Performance Manager
Ms Arisa Tay Jia-Min	High Performance Executive
Mr Balazs Babella	National Head Coach (Canoe Sprint – Kayak)
Mr Bill Lee Wei Liang	National Development Coach (Canoe Sprint – Kayak)
Ms Agnes Szabo	Assistant Development Coach (Canoe Sprint – Kayak)
Mr Lentuloy Gyorgy	National Head Coach (Canoe Sprint – Canadian Canoe)
Ms Cheong Hui Ling	Operations Executive
Mr Thomas Ang	Operations Executive

Employee Remuneration

Top 3 key management personnel in remuneration bands:	2020	2019
- \$100,001 - \$150,000	1	1
- \$40,001 - \$100,000	2	2

20. ANY OTHER MATTERS

20.1. Amendments in the Constitution

The amendments to the Constitution of Singapore Canoe Federation were passed at the Annual General Meeting held on 17 August 2019. The proposed amendments attached are approved by the Registry of Societies.

20.2. Precautionary Measures in response to Covid-19

In view of the measures implemented by the Multi-Ministry Taskforce, and advisories issued by SportSG, the Federation put in place precautionary measures to ensure the health and well-being of all members of the canoeing community. All affiliates were reminded to take the necessary precautions to enforce the measures. All SCF events will be deferred until further notice.



SINGAPORE CANOE FEDERATION

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21. FUTURE PLANS

The Priorities for Financial Year 2019/2020

21.1. Business Capability

- Growing our revenue streams and improvement of the Federation's sustainability index by increasing participation rate through promoting courses, programmes and boat rental
- Improving the accessibility to boat equipment and boat storage facilities
- Reduce annual operation expenditure
- Develop marketing and communications strategy to increase exposure and attract sponsorship
- Setting up of Canoe Polo Court at Bedok Reservoir

21.2. Corporate Governance

- Adoption of an improved constitution consistent with the Mandatory Governance Principles for NSAs.
- Formation of Sport Safety committee and develop and / or review safety guidelines and practices.

21.3. High Performance

- Establish long term high performance plan and programmes, target Major Games goals
- Youth development athletes pathway in partnership with ActiveSG Canoe Academy

21.4. Coaching Development

- NROC membership registration for all SCF employed coaches
- Coach education and development plan in partnership with ActiveSG Canoe Academy
- SG-Coach Level 2 Full-Integrated Canoe-Sprint Course
- Foreign coaches to contribute towards the development of local coaches through mentorships, coaching clinics and / or Continuing Coach Education workshops.

The above constitutes the Annual Report of the Singapore Canoe Federation.

Prepared for the Federation as at 31 March 2020

Mr. Yip Kwan Guan
President

Mr. Henry Sim
Honorary Secretary

Mr. Richard Lee
Honorary Treasurer